



**Pontifical John Paul II Institute for Studies on Marriage and Family  
at The Catholic University of America**

620 Michigan Avenue, NE • McGivney Hall • Washington, D.C. 20064

phone: 202-526-3799 • fax: 202-269-6090

[information@johnpaulii.edu](mailto:information@johnpaulii.edu)

**Application for Admission:  
Licentiate in Sacred Theology of Marriage and Family Program**

**Academic Year** 20\_\_

**Semester** \_\_\_ Fall \_\_\_ Spring

**Status** \_\_\_ Full-time \_\_\_ Part-time

**Full Name** \_\_\_\_\_  
Last Name First Name Middle Name

**Contact Information**

Permanent Home Address \_\_\_\_\_

Present Home Address \_\_\_\_\_

Email Address \_\_\_\_\_ Fax \_\_\_\_\_

Telephone ( ) ( ) ( ) ( )  
Present Home Present Daytime Cellular Phone Permanent Home

**Place of Birth** \_\_\_\_\_ **Date of Birth** \_\_\_\_\_  
City State Country

**Citizenship** \_\_\_\_\_ **Social Security Number** \_\_\_\_\_

**Sex** \_\_\_ Male \_\_\_ Female

**Ethnic Background**

\_\_\_ White/Caucasian \_\_\_ African American/African \_\_\_ Hispanic/Latino \_\_\_ Asian \_\_\_ Hawaiian/Pacific  
Islander \_\_\_ American Indian/Alaska Native

**State in Life**

\_\_\_ Lay (\_\_\_ Married \_\_\_ Single \_\_\_ Widowed \_\_\_ Separated)

\_\_\_ **Diocesan Clergy**

Diocese \_\_\_\_\_

Name of Bishop \_\_\_\_\_

Address of Bishop \_\_\_\_\_

\_\_\_ **Religious**

Community \_\_\_\_\_

Province \_\_\_\_\_

Address of Superior \_\_\_\_\_

**Post-Secondary Academic History** (Please fill out completely.)

Institution \_\_\_\_\_ Location \_\_\_\_\_

Degree \_\_\_\_\_ Major \_\_\_\_\_

G.P.A. \_\_\_\_\_ Dates attended \_\_\_\_\_

Institution \_\_\_\_\_ Location \_\_\_\_\_

Degree \_\_\_\_\_ Major \_\_\_\_\_

G.P.A. \_\_\_\_\_ Dates attended \_\_\_\_\_

Institution \_\_\_\_\_ Location \_\_\_\_\_

Degree \_\_\_\_\_ Major \_\_\_\_\_

G.P.A. \_\_\_\_\_ Dates attended \_\_\_\_\_

**Graduate Record Exam (G.R.E.)** (Our institutional code is 3533.)

Date of Exam \_\_\_\_\_ Scores: \_\_\_\_\_ Verbal \_\_\_\_\_ Quantitative \_\_\_\_\_ Analytical

If you have not already taken the G.R.E. within the past five years, the date you plan to take the examination:

\_\_\_\_\_ (Please note that it may take up to 6 weeks for ETS to send scores to the Institute.)  
Month/Day/Year

**Scholarships, Fellowships, Academic Awards, Honors Received:**

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**Extracurricular, Community, and/or Special Interest Activities:**

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## Employment History

Employer_____	Location_____
Position_____	Dates attended_____
Employer_____	Location_____
Position_____	Dates attended_____
Employer_____	Location_____
Position_____	Dates attended_____

## References

Please ask three professors who have taught you recently to write letters of recommendation. The recommendation should include an assessment of your achievements as compared with others in the course and an evaluation of your readiness for graduate study. These must be sent directly to the John Paul II Institute by the professor. Please list below the persons you have selected as your references.

<u>Name</u>	<u>Title</u>	<u>Institution/Location</u>
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## Essay

In a 1500-word essay, explain your intellectual interests and their relation to the mission of the Institute relative to the current cultural situation. You may wish to refer to the brochure, "The Nature and Purpose of the Institute."

## Documentation required to complete the application process:

1. Official transcripts from all post-secondary institutions attended (sent between institutions).
2. Official copy of high school diploma or transcript with date of graduation.
3. Official Graduate Record Exam (G.R.E.) scores. Our institutional code is 3533.
4. Copy of passport **or** birth certificate and driver's license.
5. Letter of permission to study from Bishop or Provincial for those who are religious and/or clergy.
6. Three letters of recommendation from faculty members of academic institutions formerly attended.
7. An electronic photo (headshot).
8. A non-refundable application fee of US \$75 must accompany this form.  
Please make checks payable to the John Paul II Institute.
9. If you are **not** a U.S. citizen, you must include a completed Admissions Supplement Form, which is available on the web ([www.johnpaulii.edu](http://www.johnpaulii.edu)). This includes the submission of TOEFL scores. Our institutional code is 8751.

Applicants who wish to be considered for scholarships must complete the application process for admissions by January 20, be accepted into the program as a full-time student (full-time students take at least nine credit hours per semester), and submit a scholarship request form.

Signature\_\_\_\_\_ Date\_\_\_\_\_

**Non-United States Resident Applicants Only**

If you are planning to enter the United States with a student visa, the following must be completed before your application will be considered:

**Visa Number** \_\_\_\_\_

**Finances**

Typical Expenses for One Academic Year

Tuition	\$18,000
Estimated Fees/Books	1,250
Living Expenses (minimum)	10,000
Health Insurance (estimate)	<u>2,500</u>
 Total	 \$31,750

Funds Provided by Student

Student's Personal Funds	USD _____
Funds from Other Sources	USD _____
 Total	 USD _____

Health insurance is required for all part-time and full-time students. The Catholic University of America offers a health insurance plan for students.

Please note: The amount of money that the applicant is planning to provide must match or exceed the total amount that has been calculated as needed for one academic year.

Committed to the teaching of Vatican Council II that every type of discrimination, whether based on sex, race, color, social condition, language, or religion, is to be overcome and eradicated as contrary to God's intent (*Gaudium et spes*, n. 29), the Pontifical John Paul II Institute admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the Institute. It does not discriminate on the basis of race, color, national and ethnic origin in the administration of its educational policies, admissions policies, scholarship and loan programs, and other Institute-administered programs.

**Admissions Office Use Only**

_____ Date	_____ Transcript	_____ Recommendation #1
_____ High School Diploma	_____ Transcript	_____ Recommendation #2
_____ Birth Certificate/Passport	_____ Transcript	_____ Recommendation #3
_____ Clergy/Religious Letter	_____ G.R.E. Scores	_____ Admissions Supplement
_____ Application Fee	_____ Essay	
Check No. _____		

**Action**