



**Pontifical John Paul II Institute for Studies on Marriage and Family
at The Catholic University of America**

620 Michigan Avenue, NE • McGivney Hall • Washington, D.C. 20064

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information@johnpaulii.edu

Application for Admission: Master of Theological Studies Program

Academic Year ___ 2011 ___ 2012 ___ 2013 ___ 2014

Semester ___ Fall ___ Spring **Status** ___ Full-time ___ Part-time

Full Name _____
Last Name First Name Middle Name

Contact Information

Permanent Home Address _____

Present Home Address _____

Email Address _____ Fax _____

Telephone () () () ()
Present Home Present Daytime Cellular Phone Permanent Home

Place of Birth _____ **Date of Birth** _____
City State Country

Citizenship _____ **Social Security Number** _____

Sex ___ Male ___ Female

Ethnic Background

___ Caucasian ___ African American/African ___ Hispanic ___ Asian/Pacific Islander ___ Native American

State in Life

___ Lay (___ Married ___ Single ___ Widowed ___ Separated)

___ **Diocesan Clergy**

Diocese _____

Name of Bishop _____

Address of Bishop _____

___ **Religious**

Community _____

Province _____

Address of Superior _____

Post-Secondary Academic History (Please fill out completely.)

Institution _____ Location _____

Degree _____ Major _____

G.P.A. _____ Dates attended _____

Institution _____ Location _____

Degree _____ Major _____

G.P.A. _____ Dates attended _____

Institution _____ Location _____

Degree _____ Major _____

G.P.A. _____ Dates attended _____

Graduate Record Exam (G.R.E.) (Our institutional code is 3533.)

Date of Exam _____ Scores: _____ Verbal _____ Quantitative _____ Analytical

If you have not already taken the G.R.E. within the past five years, the date you plan to take the examination:

_____ (Please note that it may take up to 6 weeks for ETS to send scores to the Institute.)

Month/Day/Year

Scholarships, Fellowships, Academic Awards, Honors Received:

Extracurricular, Community, and/or Special Interest Activities:

Employment History

Employer_____	Location_____
Position_____	Dates attended_____
Employer_____	Location_____
Position_____	Dates attended_____
Employer_____	Location_____
Position_____	Dates attended_____

References

Please ask three professors who have taught you recently to write letters of recommendation. The recommendation should include an assessment of your achievements as compared with others in the course and an evaluation of your readiness for graduate study. These must be sent directly to the John Paul II Institute by the professor. Please list below the persons you have selected as your references.

<u>Name</u>	<u>Title</u>	<u>Institution/Location</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Essay

In an essay of no more than a 1000 words, explain your intellectual interests and their relation to the mission of the Institute relative to the current cultural situation. You may wish to refer to the brochure, "The Nature and Purpose of the Institute."

Documentation required to complete the application process:

1. Official transcripts from all post-secondary institutions attended (sent between institutions).
2. Official copy of high school diploma or transcript with date of graduation.
3. Official Graduate Record Exam (G.R.E.) scores. Our institutional code is 3533.
4. Copy of passport **or** birth certificate and driver's license.
5. Letter of permission to study from Bishop or Provincial for those who are religious and/or clergy.
6. Three letters of recommendation from faculty members of academic institutions formerly attended.
7. An electronic photo (headshot).
8. A non-refundable application fee of US \$60 must accompany this form.
Please make checks payable to the K of C Family Life Bureau, Inc.
9. If you are **not** a U.S. citizen, you must include a completed Admissions Supplement Form, which is available on the web (www.johnpaulii.edu). This includes the submission of TOEFL scores. Our institutional code is 8751.

Applicants who wish to be considered for scholarships must complete the application process by January 31, be accepted into the program as a full-time student (full-time students take at least nine credit hours per semester), and submit a scholarship request form.

Signature_____ Date_____

Non-United States Resident Applicants Only

If you are planning to enter the United States with a student visa, the following must be completed before your application will be considered:

Visa Number _____

Finances

<u>Typical Expenses for One Academic Year</u>		<u>Funds Provided by Student</u>	
Tuition	\$15,800	Student's Personal Funds	USD _____
Estimated Fees/Books	1,250	Funds from Other Sources	USD _____
Living Expenses (minimum)	8,500		
Health Insurance (estimate)	<u>1,450</u>		
Total	\$27,000	Total	USD _____

Health insurance is required for all part-time and full-time students. The Catholic University of America offers a health insurance plan for students.

Please note: The amount of money that the applicant is planning to provide must match or exceed the total amount that has been calculated as needed for one academic year.

Committed to the teaching of Vatican Council II that every type of discrimination, whether based on sex, race, color, social condition, language, or religion, is to be overcome and eradicated as contrary to God's intent (*Gaudium et spes*, n. 29), the Pontifical John Paul II Institute admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the Institute. It does not discriminate on the basis of race, color, national and ethnic origin in the administration of its educational policies, admissions policies, scholarship and loan programs, and other Institute-administered programs.

Admissions Office Use Only

_____ Date	_____ Transcript	_____ Recommendation #1
_____ High School Diploma	_____ Transcript	_____ Recommendation #2
_____ Birth Certificate/Passport	_____ Transcript	_____ Recommendation #3
_____ Clergy/Religious Letter	_____ G.R.E. Scores	_____ Admissions Supplement
_____ Application Fee	_____ Essay	
Check No. _____		

Action